

Full Council

Title:	Mayor of Thame's Charity Trust (1166890)
Date:	17 June 2025
Contact Officer:	Jane Webster, Administration Officer & PA to the Mayor

Purpose of the Report

1. To provide a technical summary of the Mayor of Thame's Charity Trust for the year 2024-2025.

Background

2. A previous update was provided to Council on 18 June 2024.
3. A Special Meeting of the Trustees, Mandy Sturdy, Mike Dyer, Adrian Dite, Paul Cowell and Andy Gilbert was held on 23 September 2024. Andy Gilbert was elected as Chair. It was agreed that David Dawson as Deputy Mayor be appointed as trustee for a period of 4 years, and to remove Linda Emery as trustee.
4. The Mayor's chosen charities were noted.
5. It was agreed that David Dawson be added as a signatory on the Charity's bank account and Linda Emery removed. It was agreed to appoint Jane Webster as Treasurer and Secretary for 2024 – 25 (regulation 17).
6. The 2024-25 Accounts and technical report, as presented at the Town Council meeting on 18 June 2024, were reviewed. It was noted that the accounts had since been independently examined.
7. At an Ordinary Meeting of Trustees held on 4 February 2025, minutes of the Ordinary and Special Meetings held on 23 September 2024 were authorized and signed as a correct record by the Chair.
8. It was noted that the balance on the charity account was £7210.51.
9. It was noted that the Annual Return 2024 was submitted online on 13 January 2025.
10. All Financial Control and Administration Procedures/Regulations were reviewed and agreed with no changes.
11. The next Meeting of the Trustees is scheduled for 12 August 2025.

Action Required:

- i) **To note the report.**