

## Full Council

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<b>Title:</b>	<b>Town Fairs</b>
<b>Date:</b>	<b>1 August 2023</b>
<b>Contact Officer:</b>	<b>Cassie Pinnells, Community Services Manager</b>

### Purpose of Report

1. To authorise the signing of the one-year September and October Fairs Agreement.

### Background

2. Negotiations were held on the 14 March 2023 with the Showmen's Guild of Great Britain (the Guild) representatives, Town Council Fair Working Group and Officers. The September and October Fair Agreement (Appendix1) was reviewed incorporating the following changes:

A change of timings for the October Charter Fair Pull on to the upper High Street Car Park after 9pm on the Wednesday evening for the purpose of vehicle placement (not set up). Instead of Thursday morning, this change was due to last year's complaints that the Upper High Street Car Park was closed by the Showmen by 7.30pm on the Wednesday evening which affected businesses and community activities.

Item 7. To hold two meetings each year, one to be held 15 days before the September Fair for event operational processes and health & safety requirements, with a further review meeting after both fairs before the end of November.

Item 63. Force Majeure clause protection for both parties in circumstances beyond reasonable control.

3. After evaluating the fee and to provide some support to the Showmen's Guild it was agreed that the charge of £30,500 would be set for one year. It was agreed that the parties would reconvene in October 2023 to review the September & October Fairs and to consider timeframes to discuss a 2024 agreement and the financial implications.
4. This Agreement was submitted to the Showmen's Guild Committee members and has subsequently been approved and signed by The Showmen's Guild Chairman.
5. It is the recommendation of the Officers and the Town Council Working Group that the one-year Agreement is approved and signed by Thame Town Council.

### Risk Assessment

6. A Corporate Risk Assessment (Appendix 2) and an Event Management Risk Assessment (Appendix 3) are attached to this report.

## **Resource Appraisal**

7. Resources are contained within allocated budgets.

### **Legal Powers:**

Local Government Act 1972 S145

## **Action Required**

- i) To authorise the signing of the September and October Fairs one-year Agreement 2023**