

**Stones Close Allotments – Annual Inspection Report**

**Date: 22 June 2023**

**Inspection carried out by Operations Manager - Thame Town Council (TTC) and Chair - Stones Close Allotment Committee (SCAC)**

Management of the allotments is the responsibility of the Stones Close Allotment Committee, and as such they have their own maintenance regime.			
<b>Location</b>	<b>Condition</b>	<b>Notes / Action Required</b>	<b>Responsibility</b>
<b>Barn</b>	Outside of the timber clad building in good repair. Bird boxes on side of barn. Water harvesting tanks.	Regular stain timber cladding	SCAC
<b>Toilet</b>	Self-composting toilet on site Chemical toilet on site April - October		SCAC
<b>Water storage</b>	Water storage tanks installed around the site which autofill overnight. Allows good distribution of water and SCAS to regulate water used (if higher than expected). Water dispensed into troughs which are covered and safe. Water harvesting – maximised on all communal structures. Allotment holders encourage to harvest water from sheds on their plot.	Legionella – raised awareness with SCAC, no statutory requirement to test. More prevalent in warmer weather, vulnerable people more susceptible to infection.  Water turned off over winter and system flushed through when water turned on in the spring.	SCAC
<b>Main Gate</b>	Good condition	Keypad replaced on fairly regular basis as result of high usage. Sign requesting allotment holders to walk gate closed to avoid slamming closed. Rubber fitted to lessen noise. Gate post needs to be dug out and reset.	SCAC
<b>Planters</b>	Three timber planters installed near entrance to site.		SCAC
<b>Paths and roadways</b>	Level and in good state of repair.		SCAC
<b>Wildlife Pound</b>	Open area of ground not being used for allotments as access required to electricity pylon.		SCAC
<b>Allotment Plots</b>	Varying sizes to accommodate need	Plots in general good condition. No waiting list, two vacant plots.	SCAC / TTC
<b>Hedge along south boundary</b>	Tree / hedge planting along boundary	Trees and hedging planted 18 months ago doing well.	SCAC