

Policy and Resources

Report Title:	Adopt a Kiosk
Meeting Date:	14 February 2023
Contact Officer:	Jane Webster, Community Services Officer

Purpose of the Report

1. To provide an update on the adoption of the Grade II listed telephone box (kiosk) outside the Town Hall.

Background

2. The Town Council applied to SODC for Listed Building Consent (P22/S3531/LB) to repurpose the listed phone box to house a defibrillator, which was granted in November 2022.
3. The Town Council then applied to BT to adopt the phone box outside the Town Hall which, for legal requirements would cost £1.00.
4. Due to recent changes to Ofcom regulations the Town Council has been advised by BT that this may take a little while to process, although they have been given no timescale.

Next Steps

5. If the adoption is agreed by BT the payphone will be removed and ownership of the phone box will be automatically transferred within 5 days to the Town Council.
6. Organising the repainting of the phone box and replacing the Perspex panels prior to obtaining the defibrillator.

Resource Appraisal

7. £1.00 to purchase the phone box.
8. One company which supplies defibrillators will supply red and gold renovation paint plus signage to HSE requirements, although it has not yet been determined which supplier provides best value for money.
9. The Environmental Project Officer will obtain quotes and source funding via the Economic Development budget to supply and fit replacement Perspex panels. These panels will provide QR codes which will hold information of walks and other relevant interesting facts regarding Thame.

10. The defibrillator costs will be donated by a local building company, in memory of a family member who passed away. If required, they can also provide an electrician to connect the defibrillator and possibly a painter/decorator to repaint the phone box.
11. Annual running costs/replacement consumables for the defibrillator are estimated at £200.
12. Monthly checks will be required by staff to monitor the equipment.
13. Total resource requirement that includes a small contingency of up to £400.

Risk Assessment

14. This should highlight all the risks associated with the use and maintenance of the kiosk and put relevant actions in place. A log of all regular inspections and work carried out on the kiosk will be maintained.

Legal Powers:

- Public Health Act 1936, s234

Recommendation

- i) To note that officers have received Listed Building Consent from South Oxfordshire District Council.*
- ii) To note that officers have applied to BT to adopt the kiosk outside the Town Hall and repurpose it to display local information and house a defibrillator.*

Photo of the Grade II Listed Phone Kiosk outside the Town Hall

