

Policy & Resources Committee

Title:	CCTV Contract
Date:	14 February 2023
Contact Officer:	Cassie Pinnells, Community Services Manager

Purpose of Report

1. To approve a two-year extension to the existing CCTV Contract.

Background

2. The CCTV Agreement between Thame Town Council and South Oxfordshire District Council (SODC) runs until 31 March 2023. SODC have written to exercise their right under clause 15 of the Contract to extend the Contract for a further two years ending on 31 March 2025, with the original Contract Terms and Conditions still applicable to the extension. Attached to this report are the CCTV Contract (Appendix 1) and the SODC letter to extend the Contract (Appendix 2).
3. SODC and Thames Valley Police (TVP) are currently in the initial stages of undertaking a strategic review of CCTV provision. This information was shared with the CCTV Management Group meeting held on 8 December 2022. In the past these reviews have taken a long time to conclude, so the two-year extension would give the time required to allow an in-depth review to be completed.
4. All CCTV cameras are fully operational, with Thame leading the way with the new HD camera with excellent quality images and clear details when zooming in. This was noted when the Thame Neighbourhood Policing team and the Community Services Manager reviewed the CCTV Camera preset positions.
5. It should be noted that following this committee's approval for a fixed CCTV camera at the entrance of Southern Road Recreational Ground (on 18 February 2020), this camera is being progressed with an update to follow in the next six months.
6. If any Councillor would like to visit the CCTV monitoring suite at Abingdon, this can be arranged once the numbers are known.

Resource Appraisal

7.

	Budget	Actual	Cost Per Camera	Notes
2018/19	£14,000	£12,917	£861	
2019/20	£15,000	£12,646	£843	
2020/21	£15,000	£12,654	£844	
2021/22	£15,000	£ 9,008	£644	New HD cameras installed – 1 camera down due to a technical issue which has been resolved.
2022/23	£18,000	£ 6,087 (to date)		Q3 & Q4 payments to be put through the system

8. The budget for 2022/23 is £18,000. Estimate cost figures from SODC for 2022/23 are in the region of £12,500, however this figure will not be confirmed until March 2023.

9. Under Clause 4.1 & 4.2 of the Contract, Town Council's obligation "is to contribute one third of the actual certified Annual Revenue Operating Costs up to a maximum of £14,698pa in the first year of this Agreement. Thereafter the Town Council shall contribute one third of the actual certified Annual Revenue Operating Costs up to a maximum of £14,698 (such figure to be subject to annual RPI increases). Provided that if the actual certified Annual Revenue Operating Costs in any year (including the first year) of the agreement exceeds £44,094 (such figure to be subject to annual RPI increases) then the authorised representatives of the District Council and Town Council shall meet in good faith and in a spirit of partnership to review the Town Council's contribution to the Annual Revenue Operating Costs."
10. The CCTV budget was increased to £18,000 due to the financial investigations to install a fixed CCTV Camera at the entrance of the Southern Road Recreational Ground which will link to the Town Centre CCTV system has an estimated installation cost of £10,000 as well as annual running costs of approximately £2,600.

Risk Assessment

11. There is a risk that if the Town Council did not continue to fund a third of the revenue operating costs the cameras could be decommissioned by SODC. The benefits of having the CCTV cameras operating in Thame versus no cameras would need a more considered assessment of risk.

Legal Powers:

- Local Government and Rating Act 1997, s.31
- Crime and Disorder Act 1998 s17

Recommendation:

- i) That the Committee approve the two-year extension to the existing CCTV Agreement with South Oxfordshire District Council.***