

## Full Council

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<b>Report Title:</b>	<b>Delegations Policy</b>
<b>Meeting Date:</b>	<b>15 November 2022</b>
<b>Contact Officer:</b>	<b>Lizzie Fuller, Committee Services Officer</b>

### Action Required

1. To receive the report and agree the proposed updates to the policy.

### Background

2. The Delegations Policy was recently reviewed by Officers as part of the process of researching the Oxfordshire Code of Conduct.
3. As part of that review, Officers noticed that the Dispensations Policy (Section 5.1) states that the Town Clerk has been given delegated powers (by P&R on 15 July 2014) to grant dispensations, however this is not reflected in the Delegations Policy.
4. Therefore, Section 2.2 of the Delegations Policy has been updated to include the following (as highlighted in blue text):

*“To grant dispensations under sections 33(1) and 33(2) of the Localism Act 2011.”*

5. Members are welcome to make suggestions for change / further change.
6. The policy will be brought for re-adoption and a full review at the Annual Meeting on 16 May 2023.

### Resource Appraisal

7. The proposed changes are all within existing defined resources, and / or reflect what the Town Council does already, so there are no additional resource requirements identified.

### Risk Assessment

8. The documents support the legal requirement for the Governance of a Town Council.

### Legal Powers:

- Local Government Act 1972
- Localism Act 2011 s33

### Recommendation

#### *It is recommended...*

- i) The updated Delegations Policy be approved.***