

Policy & Resources Committee

Title:	Thame Museum
Date:	1 November 2022
Contact Officer:	Andrea Oughton, Asset Manager

Action Required

1. To receive an update on plans to extend the Museum.

Background

2. At the Policy and Resources Committee meeting on 30 August 2022 consent was given to Thame Museum Trust to develop the property as per lease obligations and submit full and listed building planning applications in Thame Town Council's name for a single storey extension.
3. Thame Museum Trust requested initial funding of £500 from the Council to cover professional fees required for the necessary work by the architect to review the plans and submit the applications. The funding request was approved on 30 August 2022.
4. The architect has carried out the necessary work to enable the resubmission of the planning applications at a cost of £427.50 excl. vat.
5. The plans have been submitted to South Oxfordshire District Council and are awaiting registration. The cost of submission is £257.82 (includes 50% discount given to Town and Parish Councils).
6. The total cost of resubmitting the plans is £685.32 representing an overspend of £185.32 from agreed funding of £500. The overspend will be met from existing budget lines.

Resource Appraisal

7. There are insufficient funds held by the Thame Museum Trust to self-finance the project which is estimated at £500k-£600k.
8. Thame Museum Trust will be applying for grant funding from several sources including South Oxfordshire District Council and National Lottery Heritage Fund.

Risk Assessment

9. Thame Museum Trust may request additional funding from the Council if planning permission is granted.
10. In 2016 the Council agreed to allocate £10k from Capital Reserves to get to Planning Permission, £7898.74 was spent.

Legal Powers

- Local Government Act 1972 s144

Action:

- i) To note the report