

## Community, Leisure & Recreation Committee

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<b>Report Title:</b>	<b>Dog Waste Bin Emptying Contract</b>
<b>Meeting Date:</b>	<b>12 July 2022</b>
<b>Contact Officer:</b>	<b>Andrea Oughton, Asset Manager</b>

### Purpose of the Report

1. To receive an update on current arrangements for emptying dog waste bins within the parish and to consider entering into a contract with a new supplier.

### Background

2. The Town Council owns 26 dog waste bins in situated in various locations around the parish. For many years the Waste Team at South Oxfordshire District Council has arranged a contractor to empty the bins and invoice the Town Council.
3. In Spring 2020 SODC announced it was withdrawing the subsidy applied to the cost of emptying dog waste bins and from 1 April 2020 the charge increased to £3 per bin, per week plus a 15% administration charge and VAT. From 1 April 2021 the charge doubled to £6 per bin, per week plus a 15 % administration charge and VAT.
4. The current charge is £6.30 per bin, plus a 15% administration charge, plus VAT. The gross total = £8.70 per bin, per week.

### Proposal

5. The Asset Manager has met with a locally based company who provide a variety of industrial cleaning, estate management and waste disposal services including emptying dog waste bins.
6. The company has supplied a quotation to empty all Town Council owned dog waste bins at a charge of £2 per bin, per week excl VAT. Additional visits, if necessary, e.g. should there be an overspill in heavy trafficked areas, will incur an additional cost of £3 per bin. If agreed the contract price of £2 per bin will be held for 24 months at which point the contract will be reviewed.
7. The service will include emptying on the same day of each week, ensuring bins do not overspill and are sanitised regularly. The company will provide a monthly report itemising each bin showing how full it is, whether there is an overspill, any graffiti or damage. The report will provide closer monitoring of the bins and allow the Town Council to make adjustments where required.

8. Didcot, Wallingford and Henley Town Councils use this company. The Company also provides a dog waste bin emptying service to Chinnor Parish Council and a number of smaller parishes within South Oxfordshire.
9. The Asset Manager has approached two other companies to request quotations. One has responded to say it does not cover the Thames area, the other has provided a quote of £11 per bin, per week, excluding VAT.
10. Should the Committee agree to terminate the contract with SODC and enter into a new contract with the locally based supplier (as detailed above) it is proposed to use some of the cost saving to locate a bin on the Phoenix Trail at the junction with Moreton Lane. The bin will replace a black wheelie bin which is currently emptied on a weekly basis by Thames Wombles.

### **Resource Appraisal**

2022-23 budget for emptying dog waste bins is £9,500. The new agreement cost is £2,912.00 per annum, split over 12 monthly periods excluding VAT.

### **Risk Assessment**

There is no return to SODC once the contract is terminated.

The contractor fails to provide the service described – references obtained from other town councils currently using the service.

Contractor discontinues service, new company may provide same service at a much higher cost.

### **Legal Powers:**

- Localism Act 2011 s1 General Power of Competence
- Litter Act 1983 ss 56
- Public Health Act 1987 s 164

### **Recommendation:**

- i) To approve that the existing contract for emptying dog waste bins with SODC is terminated.*
- ii) To approve to enter into a new 24-month contract with a locally based supplier as detailed in the report.*
- iii) To approve the location of an additional dog waste bin on the Phoenix Trail at the junction of Moreton Lane.*