

## Policy & Resources Committee

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<b>Title:</b>	<b>War Memorials – Additional Names</b>
<b>Date:</b>	<b>12 April 2022</b>
<b>Contact Officer:</b>	<b>Andrea Oughton, Asset Manager / Cassie Pinnells, Community Services Manager</b>

### Purpose of the Report

1. To provide an update on the project to add names to the war memorials in Thame and Moreton

### Background

2. Following approval to add names of servicemen, identified through the Thame Remembers project, to the War Memorials in Thame and Moreton, Cllrs Bretherton and Dyer together with the Community Services Manager and Asset Manager visited the Thame War Memorial to plan where the additional plaques could be site.
3. Having agreed the additional plaques and their position four companies were approached in Spring 2021 to supply new bronze or gunmetal cast plaques.
4. Due to work commitments, operational requirements and continued disruption of the pandemic it was not possible to progress the project further. The Community Services Manager and Asset Manager are now able to pick up the project and have created the following project plan with a view to complete the project and unveil the plaques on 2 September 2022, the anniversary of the end of the Second World War (one of the suggested dates made at the Policy & Resources Committee meeting on 15 February 2022).
5. Project timeline:
  - Submit pre-planning application – mid April
  - If required submit planning application mid May
  - Obtain quotations for: plaques, lettering for additional names on Moreton War Memorial, refurbishment of lettering on Thame War Memorial, cleaning of both Memorials
  - Production of plaques, lead time 8-10 weeks
  - Plan event to unveil additional names.
6. The proposed date of 2 September will be tight and dependent on the grant of planning permission, production and fitting of the plaques and planning the event to unveil the names.

### Resource Appraisal

7. All work to be funded from War Memorials Ear Marked Reserves, current balance is £10,915.

### Action Required:

- To note the report.***