

Full Council

Title:	Community Youth Centre Working Group
Date:	18 January 2022
Contact Officer:	Cassie Pinnells, Community Services Manager

Purpose of Report

1. To receive a recommendation from the Community Youth Centre Working Group following the approval of the Feasibility Report for the Community Youth Centre to be located at Southern Road Recreation Ground.

Action Required

2. To approve the next steps of the Community Youth Centre Working Group (CYCWG) project with the appointment of an architect and associated funding required to progress the design/consultation to the planning stage.

Background

3. Following approval by Full Council that the Community Youth Centre be located at Southern Road Recreational Ground and the CYCWG approved terms of reference to deliver a new Community Youth Centre in a suitable location, CYCWG has developed a specification and undertaken the tender process to select an architect to progress the design, consultation, to submission of a planning application.

Tender Process

4. Four companies were approached, of which two modular companies at this stage they were happy to be considered when the designs are being developed and would work with the appointed architect

The tender scoring:

Equipment and Implementation		Score
Specification 20%	Doesn't meet specification	Disqualified
	Exceeds specification in a beneficial manner	Maximum 20 points
Design 40%	Design Approach.	Maximum 20 points
	Design approach to Sustainability and environmental impact.	Maximum 15 points
	Previous Experience including examples of relevant previous projects.	Maximum 5 points

Implementation 40%	Approach and understanding of costs, budget + grants Fee proposal broken down into RIBA work stages including contract administration.	Maximum 20 points Maximum 20 points
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5. Scores from the Working Group are as follows:

Company	Total Score
A	76.21
B	79.22

CYCWG recommend Company B are appointed for this project.

Resource Appraisal

Company	COST (£)
	Fees are based of a percentage fee to undertake architectural and contract administration services.
A	8.25%
B	6.5%

6. To note that additional surveys will be required for planning submission with CYCWG requesting to have a small contingency to accommodate this requirement for up to £40K in total to get to planning.

7. It is proposed to use CIL monies currently held in Thame Town Council reserves.

Risk Assessment

8. If the designs and planning are not progressed the project cannot proceed to obtain the grant funding to fulfill provision of the Community Youth Centre building for the Town.

Legal Powers:

- Local Government (Miscellaneous Provisions) Act 1976 s16
- Localism Act 2011 s1 General Power of Competence

Recommendation

It is recommended:

- i) Company B be appointed as the Architect for the new Community Youth Centre Building at Southern Road Recreational Ground.***
- ii) Funding of up to £40K is released from CIL monies for this project.***