

Lizzie Fuller

From: Yvonne Maxwell <Yvonne.maxwell@talfestival.org>
Sent: 27 June 2021 16:57
To: Lizzie Fuller
Cc: Cassie Pinnells
Subject: Re: Grant Application Outcome - Thame Town Council

Dear Lizzie

A huge thank you to the Council for awarding us the grant of £750. We are absolutely delighted and will ensure that the Council is recognised as one of our sponsors on our website. We are in the process of making the film about the literary history of Thame, starring Bruce Alexander, and hope to have a Premier sometime in October when we will be extending invitations to the Mayor and various Councillors.

With all good wishes

Yvonne

Yvonne Maxwell
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www.talfestival.org



On 25 Jun 2021, at 09:44, Lizzie Fuller <Lizzie.Fuller@thametowncouncil.gov.uk> wrote:

<image001.jpg>
Dear Yvonne,

TAL Festival CIC – Grant Application to Thame Town Council

I am pleased to inform you that your application for grant funding has been successful, and the Council has agreed to award TAL Festival CIC with £750. The following comment was made by the panel when discussing your application:

Partial funding approved - The panel have awarded £750. It was noted with the increasing demand on the Town Council for financial support alternative funding should be investigated via business sponsorship.

A faster payment for £750 will be made to the bank account listed on your Application Form. This payment is due to be processed on Thursday 1 July 2021, and you should receive this by Friday 9 July 2021. **Please email cassie.pinnells@thametowncouncil.gov.uk to acknowledge receipt of this payment** and contact the Town Council if you do not receive payment by 9 July 2021.

Organisations that receive grant funding are required to acknowledge the support of the Town Council on all publicity / printed material. In addition, all monies received must be spent on the specific purpose applied for in the application. Any changes to use must be agreed in advance by Thame Town Council. Failure to adhere to this will result in action taken by the Town Council to recover any funds not spent in this way.

Where the grant award exceeds £2,000 in any one financial year, you are required to provide a written report of how the money has been used. That report must be provided within twelve months of the date of the grant, but it may take the form of an annual report or set of accounts, which clearly identify the manner of spending.

In certain circumstances, it may be appropriate for the occasion to be recognised more formally. The Mayor would be delighted to attend if such an event was to be arranged. Please contact Rosie Collins on the 01844 212833 to discuss arrangements.

Yours sincerely

Cassie Pinnells

Acting Town Clerk

25 June 2021

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