

Full Council

Date:	18 May 2021
Title:	Standing Orders / Financial Regulations
Contact Officer:	Cassie Pinnells, Acting Town Clerk

Purpose of Report

1. To provide background on the annual review and re-adoption of Standing Orders and Financial Regulations.

Background

2. Standing Orders were last re-adopted in May 2019 and are presented again, with proposed changes as follows: There are a few Standing Orders highlighted in yellow that are statutory and should be denoted in bold. No wording has been changed.
3. Financial Regulations were last updated in May 2019 and are presented again, with proposed changes as follows: There are a few additions highlighted in red for which you will have all been copied. These reflect items detailed in the current NALC model which were not currently showing with the Standing Orders but were being used.
4. Members are welcome to make suggestions for change / further change to either document.

Resource Appraisal

5. The documents reflect what the Town Council does already, so there are no additional resource requirements identified.

Risk Assessment

6. The documents are a legal requirement for the Governance of a Town Council.

Legal Powers:

- Local Government Act 1972

Recommendation

It is recommended that:

- i) ***The revised Standing Orders and Financial Regulations be adopted.***