

Policy & Resources Committee

Date:	3 November 2020
Title:	Kebab Van Licence
Contact Officer:	Cassie Pinnells, Acting Town Clerk

Purpose of Report

1. To provide the background to the proposed timing amendment of the Kebab Van Licence.

Background

2. The trading arrangements between the Council and the Kebab Van proprietor were last agreed on 31 March 2019. The Agreement is for five years to 2024.
3. After the recent visit from South Oxfordshire District Licensing Officers the trading licences were reviewed as part of the Street Trading Consent (£400). The Licensing Officer offered advice and to review all trading permissions to ensure consistency. The proprietor has undertaken additional due diligence, updating the 2000 planning permission (£500) and a minor change on the premise licence (£89).
4. Trading operations have changed due to CoVID with earlier opening times, commencing at 17:00 and closing at 22:00 in line with Government restrictions. The van now arrives on site at 16:30, for social distancing set up, taking phone orders and cooking preparation. Under normal circumstances and under the Town Council agreement the Kebab Van would be on site at 17:30 to start trading at 18:00.
5. The attached terms and conditions (Appendix 1) have been altered to reflect the earlier arrival times due to CoVID.

Resource Appraisal

6. Staff time in reviewing the terms and conditions incurred have been covered within current budgetary expenditure.
7. The trading area is subject to a fee comparable with the fee charged to the traders at the Tuesday Market and reviewed annually. This year a rent break from April to September was agreed by Council to support the Kebab Van and the Tuesday Market.

Risk Assessment

8. Trading terms and conditions set out within the agreement (Appendix 1) ensure that legal and financial obligations are understood by both parties.
9. The arrangements are continually monitored to establish any required changes.

10.A termination clause ensures that all obligations are fulfilled.

Legal Powers:

The Local Government Act 1972, Section 101

Food Act 1984, s50

Recommendation:

- i) The revised terms and conditions (as attached to this report), enabling the Kebab Van to trade earlier in the Upper High Street car park be agreed.***