

## Community, Leisure & Recreation Committee

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<b>Date:</b>	<b>9 February 2016</b>
<b>Title:</b>	<b>Reports - External Organisations</b>

### **Cuttle Brook Management Committee** (Cllrs Jones & Stiles)

Nothing received as at 03/02/16, but notes from 28/10/15 meeting are separately supplied, and purchase of additional bins is to be considered under a specific agenda item.

### **Thame Carnival Committee** (Cllr Emery)

Nothing received as at 03/02/16, but we are aware that planning meetings are underway for the event on Saturday 11 June 2016, the theme has been set "The best of British" and consideration of the Queen's 90<sup>th</sup> Birthday celebration is being included.

Below are the latest minutes from the Carnival Committee meeting which outlines the actions to be taken and the latest status:

1. Sue explained what previous Thame Carnivals have involved. At its basic level it has a parade which runs from 12noon to 1pm with a fete running from 1pm to 5pm. The involvement and success of the parade and what entertainment and activities actually happen are always the result of the hard work of the organising team to get people involved.
2. We decided to work alongside the Queen's birthday and go for 11<sup>th</sup> June 2016.
3. We decided on a theme of 'Best of British' in order to encompass the main suggestions of Space and Royalty.
4. The main charity we will be raising money for will be the 'Megan's Bench Project'. Some information about the project is at <http://www.thame.net/archives/22421>.
5. We divvied up the main lead roles :
  - a. Chair : Sue Martin-Downhill
  - b. PR / advertising / marketing : I've asked Sonja Francis, Clare Nickless and Rosemary Bryant and am awaiting a response – though it will be everyone's responsibility
  - c. Commercial stalls bookings : Kevin Schleising
  - d. Clubs and societies stalls bookings : Kevin Schleising
  - e. Event layout and managemet : Phil Boyd-Leslie
  - f. Parade organiser : Kayleigh Villadean
  - g. Arena organiser : Simon Markland
6.
  - a. Music / stage organiser : Simon Markland
  - b. Street party organiser : Charlene Gardner
  - c. Graphic Designer : Sam Gee
  - d. Waste organiser : Keiran Blanco
  - e. General administrator : Kevin Schleising
  - f. Bar organiser : Tim Lancaster (Round Table)
  - g. Compere : TBA
  - h. Road Closure : Michael Bradley
  - i. Signage and printing : Michael Bradley
  - j. Setup and break down: Peter Harris ? ATC / Army Cadets
  - k. Dog show : Jason of Petcare

7. We discussed mitigating awful weather. Helena offered a 14m x 6m marquee. The equipment bank will have 4 10m x 4m marquees and 6 gazebos. We should encourage others to bring gazebos for the street parties. (HELENA / SUE / CHARLENE)
8. I can't remember if anyone took on the task of contacting companies to see if they would supply flatbed lorries for the floats – so that we can offer this to anyone wanting to have a vehicle. Last year Gregory's Distribution did us this honour. (?)
9. Simon promises to ensure there is plenty of music in the parade. (SIMON).
10. Keiran took on getting quotes for and booking St John's ambulance for medical cover. (KEIRAN)
11. Sue stated that it would be better to have a real celebrity at the day – does anyone know anyone? (ALL)
12. We are hoping for a flypast this year – it was requested by Peter Harris – we should know by the end of March. (PETER H)
13. Sue will arrange the Public Liability Insurance. (SUE)
14. TENS licenses will be arranged by any stall offering alcohol. (TIM + others)
15. Michael will apply for the road closure and book the Southern Road Recreation ground. (MICHAEL)
16. We have risk assessments from previous years for parade and event. These will need to be checked nearer the time by the parade organiser and the event layout organiser. (SUE / KAYLEIGH / PHIL)
17. An event management plan exists which will need to be checked to be consistent with the event we have this year. (SUE / KAYLEIGH / PHIL)
18. Keiran called Sam Gee to ask if she would produce a logo, design posters and layout and design the programme – she agreed. (SAM)
19. Michael has agreed to canvas businesses to sponsor signage and advertise in the programme. (MICH)
20. Jason of Petcare has agreed to run the dog show again this year. (JASON)
21. Michael has agreed to book the railings in the town centre to allow a banner advertising of the date. We suggest advertising a month before for a couple of weeks and then again during the 2 weeks before. (MICHAEL)
22. Rob has agreed to obtain and complete the TTC signage application form. Michael and Rob will get the signage boards printed and distributed around Thame. (ROB / MICHAEL).

## **Thame Football Partnership (Cllr Dyer)**

The December Board Meeting at Thame Football Partnership was by far the most upbeat meeting I have attended in all the years that I have been associated with TFP and Thame United.

At the end of November, five months into the financial year, TFP are running £ 15000 ahead of budget and are predicting a surplus for the first time in their history, to the extent that there was even some discussion about tax planning. Both the bar and the food operation are now hitting their KPI's following constant improvements in stock management and staffing levels, and they are now coming to the end of their brewery tie which will enable them to buy in the open market and further increase their margins. The ground share agreement with Aylesbury United is working well, though perhaps not bringing in the level of ancillary spend that was anticipated.

As a result they have had the confidence to invest in a new minibus (on finance agreement, part sponsored by Advanced Sports Academy), and will shortly be opening an outside food kiosk to cater for demand from the training and junior pitches, especially at weekends.

It is also encouraging that any surplus is targeted towards reinvesting in the facility to keep on top of maintenance requirements and equipment replacement.

On the footballing front Thame United are holding their position in the top half of the Hellenic League, and reached the last 64 in the FA Vase competition though unfortunately losing that tie to Kidlington. This has been their best cup run since the 1998/9 season when they went all the way to the semi-finals. The junior section continues to thrive with over 400 members. Engagement from parents of the 2 youngest age groups portends well for the future.

The facility remains very well used by external clubs and organisations, and by sponsors and the corporate sector, as well as hosting private parties and wedding receptions. A coming highlight is their next Sportsman's Dinner on 11 February when the guest speaker will be Ray Parlour (Arsenal, England, and TV pundit).

### **Twinning Association (Cllr Emery)**

Funds Raised:

£611 raised at the Montesson Christmas Market, November 2015, trialled as one day event. Down on last years figures.

£246 raised at Thame Christmas Lights 4th December 2015 from Tombola stall.

£150 raised from Thames Christmas party 5th December, from raffle & remaining Xmas market stock.

£200 raised from recent Friday French Film nights.

Montesson Twinning Association non attendance of the Christmas Lights in Thame due to local elections. 13th to 15th May 2016 visit for our 15th Anniversary celebrations are in the planning stages.

### **Thame Good Neighbour Scheme (Cllr Midwinter)**

Thame Good Neighbour Scheme (TGNS) is growing in popularity both with clients and volunteers. As at 29 January 2016, the scheme has 23 volunteers, has received 112 requests for help of which 72 have been fulfilled. The main reasons for jobs not being fulfilled is cancellation by the client, too short notice or volunteer unavailability.

On 19 January 2016, three TGNS volunteers went to the Lord Williams's Year 8 Community Action Day to assist students in launching their own fictitious scheme. The event was successful in promoting TGNS but also fostering a sense of social responsibility amongst Thame youth. Their ideas and suggestions have been noted and will be used to inform the future of the scheme and other community-focused projects.

### **Thame Town Cricket Club (Cllr Champken-Woods)**

See Item 13 on the agenda for details on the Clubhouse Redevelopment.

### **Chinnor RFC (Cllr Bretherton)**

Nothing received as at 03/02/16, but e-mail communications have been sent to all Councillors on recent discussions with the rugby club on their various development projects / ideas.

### **Music in the Park (Cllr Stiles)**

Nothing received as at 03/02/16, though we are aware that event planning is progressing, and they have been involved in the Elms Park Improvements consultation. The market stall has been booked for 19th and 16th April and the Town Hall for 23rd and 30th to sell tickets. A tent is needed to be used as an office on the day.

**Red Kite Children's Centre (Cllr Dixon)**

We are aware of significant campaigning in the light of proposed County Council cuts. A separate agenda item covers that specific aspect.

**Thame Sinaia Friendship Association (Cllr Bretherton)**

Nothing received as at 03/02/16.

**Thame Museum Trust (Cllr Emery)**

Nothing received as at 03/02/16, but a progress meeting on the improvement project is scheduled for 04/03/16 and an update will be provided at the Policy & Resources Committee meeting on 16/02/16.

**Thame Remembers (Cllrs Bretherton and Dyer)**

The Battlefield Tour at the end of September was a resounding success. Forty people from Thame, including five Town Councillors, spent five days on the Somme and Ypres visiting the main memorial sites, various cemeteries (including one German cemetery), and other locations including the Lochnagar Crater and the preserved trenches at Beaumont Hamel. A number of wreaths and crosses were laid on behalf of Thame Remembers and the trip was covered in four excellent pieces transmitted on BBC South local news, plus live radio links with Radio Oxford during the tour.

A significant delivery was made just before Christmas when (ex-Councillor) Adrian Dite placed a Thame Remembers cross at the grave of Warrant Officer Joseph Arthur Castle at the Old Christian Cemetery in Bahrain. This also attracted significant press coverage both here and in Bahrain, with a two page colour feature in Gulf Weekly magazine.

A major project over recent weeks has been to complete all of the data entry to enable interactive mapping on our web site, which will go live in early February. This will enable any member of the community planning a trip to identify any target sites near their route, zoom in for detailed location, and read about the casualty buried or remembered there.

We have now achieved nearly two thirds of the targeted deliveries in the first 18 months of the project, with nearly three years still to go, and expect to pass 80% during 2016.

Due to popular demand we are now making plans for a further Battlefield Tour this September so please do let us know as soon as possible if interested in joining us and, if you missed the BBC coverage, you will find the links at <http://www.thameremembers.org/2015/12/the-bbc-oxford-coverage-continues>.

**Towersey Festival (Cllrs Bretherton and Lambert)**

Nothing received as at 03/02/16, though we are aware that line-ups have been announced.