

## Community, Leisure & Recreation Committee

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**Date:** 9 February 2016  
**Title:** Capital Items  
**Contact Officer:** Cassie Pinnells, Community Services Manager

### Purpose of the Report

1. To consider purchasing items of equipment for community events from the Capital Rolling Fund.

### Background

2. Some equipment used by the Town Council for events has become damaged or requires to be updated to ensure that safe practices are maintained.

### Proposal

3. The items recommended to be replaced are:-

#### Traffic Barriers

Plastic Lego red and white barriers used for Remembrance and Christmas events. Out of the 20 the Town Council use 12 have been damaged from years of use. There is an opportunity to buy 12 second hand Plastic Lego Barriers for £25 each from a local supplier. Total cost £300.

Lightweight Metal Barriers used for traffic control for the Continental Markets, Carols around the Christmas Tree, Music in the Park and Town Council areas for maintenance or safety requirements. The current 2m metal barriers are heavy to move by one person. The lightweight metal barriers would be a welcome addition to the inventory. Out of the 20 metal barriers held at the Depot 7 are damaged. Individual lightweight barriers cost is £29.55. Total cost to replace all 20 - £591.

#### Road Closure signage

To assist with pre-warnings for the bus drivers who enter the High Street, it would be useful to obtain two large warning signs, on which information could be changed, one at the top of Bell Lane and the second at the Bell Lane/Aylesbury roundabout stating the Town Centre will be closed on a date and time. e.g. Fair and Christmas event. Total Cost £200.

**Gazebo** to replace the broken 6m x 3m branded Thame Town Council gazebo, sides and additional weights. Total Cost £1,220.

#### PA Systems

A portable PA Speaker system was used at the Skate Park opening, this would be a useful addition to the inventory. The proposed system is battery operated which would be used for areas where there is no power supply and is easy set up. Total Cost £220.

To update the Portable Amp system used for town events such as Remembrance, Christmas and Freedom Parade. The current system is over 12 years old, it has been repaired twice and certain output sockets are no longer usable. The new unit will

incorporate a CD player and USB port compatible with existing equipment of the microphones, speakers and connection leads. Total Cost £1,295.

### **Risk Assessment**

4. The additional traffic barriers will replace damaged equipment that is required to enforce road closures when needed at Town Council events.
5. It is good practice to replace equipment that is used regularly to ensure that event operations run smoothly. The items of equipment identified are not readily available to hire from the equipment bank.

### **Resource Appraisal**

6. If agreed the total expenditure required from the Capital Rolling Fund is £3,826.

### **Legal Powers: Local Government (Miscellaneous provisions) Act 1976, s19**

### **Recommendation:**

#### ***The Committee is asked:***

- i) To consider the purchasing of equipment identified within the report for community events up to £3,826 from the Capital Rolling Fund.***