

Maintenance Report

July 2019

Grass Cutting

The Maintenance Team are now fully dedicated to regularly cutting approximately 102,924m² of grass. Approx. 49,898m² grass is cut under contract for Oxfordshire County Council and this has recently been invoiced for £5,135.05 + VAT for the 2019 season. Grass cutting will be the Maintenance Team's main focus until October.

Cuttle Brook and Ham Wood

Footpaths are cut regularly through the nature reserve and woodland. Within Cuttle Brook the ditches and stream continue to be checked and cleared of debris following any flood alerts that are issued by the Environment Agency.

The annual grant of £1,500 has been paid to the Cuttle Brook Volunteers (CBV).

Litter Picking

Litter picking has now increased to 7 days per week on Southern Road Recreation Ground, Elms Park, QEC, Skate Park and the Memorial Gardens.

Summer Planting

All 48 hanging baskets have been planted and installed in the Town Centre. The Millennium Circle, the Town Hall, Elms Park, the entrance planters and the flowerbeds in the Memorial Gardens, North Street, Pickenfield and Pearce Way have also been planted. Watering is undertaken by the Maintenance Team early in the morning and at regular intervals dependant on the weather conditions.

Southern Road Recreation Ground

St Joseph's Primary School have now marked out the running track in preparation for the school sports day.

The cesspit serving the changing rooms and Scout Hut has been emptied and three road gullies have been cleared within the car park.

Graffiti has been removed from the changing rooms and the external doors have been repainted.

An insurance claim for the vandalised youth shelter has been approved and payment received for the cost of the repairs approx. £8,247.61 (less £250 excess fee). An order has been placed for the repairs to be completed ASAP.

St Mary's Church

The Maintenance Team continue to cut the grass on a regular basis and in line with the specification for maintenance of the churchyard. The Maintenance Team removed the waste produced from the church yard tidy up day on 18 May 2019.

Elms Park

Repairs have been completed by a specialist lighting contractor to LP5.

John Hampden Primary School have now marked out the running track in preparation for the school sports day.

QEC

The Maintenance Team have replaced the zip wire seat that had been stolen on 9 May 2019.

Thame and Moreton War Memorial

Bootprints from the charity Remembered were installed at both memorials to commemorate the 75th anniversary of the D-Day campaign.

Museum

An external building condition survey is due to be completed on 5 July 2019. The report will establish what works are required to be undertaken by the Council in accordance with the lease obligations.

Town Hall

The ground floor disabled toilet window was smashed over the bank holiday weekend of 25-27 May 2019. The window pane was quickly repaired and the incident reported to the Police. The BT phone box outside of the Town Hall was also vandalised over the same period and has been repaired by BT.

Tree Works

The Council's arboricultural contractor has undertaken the following tree works:

- Hopton Road – Robinia – 25% crown reduction and crown raise.
- Rushall Road – Silver Birch and Box Elder – 25% crown reduction and clearance from adjacent properties.
- The Moats – re-pollard of a Black Poplar and clearance of branches from a street light to a Horse Chestnut.

Street Furniture

A damaged bench outside Gatward Jewellers has been repaired by The Forge.

Event Support

The Maintenance Team have provided assistance with operations for the following events:

- 5 May – Music in the Park
- 15 June – Thame Carnival

Maintenance Team

Mr Collingwood and Mr Truran recently completed a Working at Heights course.

Mr Collingwood unfortunately had an accident at work on 17 June 2019 and has been signed off work whilst he recovers. He is recovering well. The accident has been reported to the HSE under RIDDOR as Mr Collingwood has been signed off sick for more than 10 days following the accident. Whilst Mr Collingwood is off work, a temporary employee has been engaged through an agency.

Health and Safety

All fire extinguishers within the Council's buildings and vehicles have been serviced.

Routine servicing has been undertaken by a specialist contractor on the fire alarm and emergency lighting at the Depot and Town Hall.