

## Full Council

---

<b>Date:</b>	<b>18 June 2019</b>
<b>Title:</b>	<b>Mayor of Thame's Charity Trust (1166890)</b>
<b>Contact Officer:</b>	<b>Rosie Collins, Administration Officer</b>

### Purpose of the Report

1. To provide a technical summary of the Mayor of Thame's Charity Trust for the year 2018-19.

### Background

2. A previous update was provided to Council on 19 June 2018.
3. An Ordinary Meeting of the Trustees, David Bretherton, Linda Emery, Mike Dyer and Graham Hunt was held on 3 July 2018. Graham Hunt was elected as Chair. The 2017-18 Accounts and technical report, as presented at the Town Council meeting on 19 June 2018, were reviewed. The Mayor's chosen charities were noted as Sharing Life Trust and Thame Youth Projects. Rosie Collins was formally re-appointed as Treasurer and Secretary.
4. At a Special Meeting of the Trustees on 3 July 2018 it was agreed that Ann Midwinter, as the current Town Mayor, would be appointed as a trustee for a period of 4 years.
5. An Ordinary Meeting of the Trustees was held on 29 January 2019. The resignation of Tom Wyse as a Trustee was accepted. It was noted that the Chairman had responded to a standard fraud / crime review of the account from October 2018 to January 2019 and also raised a complaint following three failed telephone appointments – which had resulted in £200 compensation being added to the account. It was noted that the Bank and the Charity Commission had registered Ann Midwinter as a Trustee. All relevant procedures and policies were formally reviewed.
6. The Annual Return for the financial year ending on 1 May 2018 was submitted to the Charity Commission on 5 September 2018 after the independent audit.
7. Following a Gift Aid and GASDS claim in April 2019 HMRC made a payment of £140 into the Charity Account.
8. Attached is a schedule of monies received and paid out of the Charity Account for 2018-19 (Appendix a) and an Income & Expenditure summary for the year (Appendix b).
9. The Treasurer is executing all required End of Year reporting in line with the Trust Deed, the Regulations and the requirements of the Charity Commission.
10. The next Ordinary and Special meetings of the Trustees are scheduled for Tuesday 2 July 2019.

### Action Required

11. To note the report.