

Full Council

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| Date: | 16 April 2019 |
| Title: | Bus Shelters |
| Contact Officer: | Janine Sparrowhawk, Asset Manager |

Purpose of the Report:

1. To consider the provision of new bus shelters within Thame and the ongoing maintenance.

Background:

2. The Town Council currently maintains eight bus shelters at various locations (Oxford Rd, Aylesbury Rd, Howland Rd and High St.) and one in Moreton.
3. Oxfordshire County Council (OCC) have received s106 funding towards bus shelters and have allocated approx. £43,000 towards providing new bus shelters. The Road Agreements Team at OCC have ensured that the developers install any hardstanding to connect kerb / bus stop / footway on new developments.
4. Site visits and consultations with the bus route service providers and Councillors have identified the following locations as both suitable, and the most effective spend of the available s106 funds:
 - 1 x Oxford Rd – Thame Bound
 - 2 x Wenman Rd – (Warren Mead and Esingdon Dr) Thame Bound

These locations currently have bus stop flags and are well used by public transport customers. The Wenman Road stops have the longest potential wait times. Addition of bus shelters is likely to encourage even greater public transport use through increased convenience.

Resource Appraisal:

5. OCC have a preferred supplier who has been to all three locations and quoted for the installation of the new bus shelters. All new shelters will also contain a poster case to enable a town map / guide to be displayed, bench seats with handles and suitable for DDA access.
6. OCC will be placing the orders for the new bus shelters directly with their preferred supplier at a cost of £28,699.70 + VAT.

7. OCC have also confirmed that any remaining funding, up to 50% of the £43,000 can be transferred to the Town Council for the purpose of future maintenance / improvement / installation of bus shelters. This will be approx. £14,300.30 for future use.
8. The Town Council is currently obtaining quotations for the refurbishment of the two High Street bus shelters and it is envisaged that part of the maintenance monies will be allocated to this project in line with OCC proposals. The proposed refurbished shelters will also contain a poster case for a town map / guide.

Risk Assessment:

9. All bus shelters are insured by the Town Council.
10. Any remaining funds transferred from OCC for bus shelter maintenance will be earmarked for such work.
11. Any graffiti removal and deep cleaning of the current bus shelters is undertaken by specialist contractors and it is envisaged that this will continue to incorporate the new bus shelters.

Legal Powers: Local Government Act (Miscellaneous Provision) Act 1953, s.4

Recommendation:

- i) To accept ownership and the ongoing future maintenance of the three new bus shelters from OCC.*
- ii) To agree the remaining s106 bus shelter funding from OCC of £14,300.30 is transferred to the Town Council and earmarked for future maintenance / improvement / installation of bus shelters within Thame.*