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| **TTC_logo-blue-500** | Call for Sites number:    Date received: For Town Council use only |

Please use this form to provide information on sites suggested for future development. A separate form should be completed for each site. All sites must have a site plan identifying the land suggested at a scale of not less than 1:2500.

**Please return your completed forms to:** Thame Neighbourhood Plan Group

**Town Hall, High Street**

**Thame OX9 3DP** Or email: [consultations@thametowncouncil.gov.uk](mailto:consultations@thametowncouncil.gov.uk)

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| 1. **Personal Details** | |
| Title |  |
| First Name |  |
| Last Name |  |
| Job Title *(where relevant)* |  |
| Organisation *(where relevant)* |  |
| Address including post code |  |
| Telephone number |  |
| Email Address |  |

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| 1. **Agent Details** *(If applicable)* | |
| Title |  |
| First Name |  |
| Last Name |  |
| Job Title *(where relevant)* |  |
| Organisation *(where relevant)* |  |
| Address including post code |  |
| Telephone number |  |
| Email Address |  |

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| **3. I am…** | | | |
| Owner of the site | Y / N | Local authority | Y / N |
| Developer | Y / N | Community group | Y / N |
| Land agent | Y / N | Local resident | Y / N |
| Planning consultant | Y / N | Registered Social Landlord | Y / N |
| Other (please specify): | | | |

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| **4. Site Information** | |
| Site address / location |  |
| **Site area** (hectares) |  |
| **Is the site vacant, or cleared?** |  |
| **Current and past land uses**  e.g., agriculture, employment. State past land uses if known. |  |
| **Are there natural features (prominent or veteran trees, ponds, etc.) on site?** |  |
| **Are there any protected species of plant or animal on or near the site?** |  |
| **Are there any known or suspected heritage features on the site (including part/fully buried features)?** |  |
| **Is the whole site available between now and 2034?** If not, please give the reason why and mark the available area on the map you provide. |  |
| **Would you be willing to release part of this site for development?** If you have a minimum development area in mind please indicate this on the map you provide. |  |
| **Availability / means of access to the site**  (describe how the site will be accessed during use) |  |
| **Have you submitted this site to South Oxfordshire District Council’s SHELAA?** If yes, please state any reference number that your site has been given. |  |

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| **5. Proposed Future Uses & Capacity** *(Please provide as much information as possible e.g. number of units, proposed floorspace by type, etc.)* |
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| **6. Site Ownership** | |
| Give details of sole / joint ownership. If possible attach a copy of the title plan and deeds. | |
|  | |
| If you or your client only own part of the site, do you know who owns the remainder? (please provide details): | |
| If you are not the sole owner, does the owner (or owners) support your proposal for the site? | Y / N |

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| **7. Market Interest** | |
| Please choose the most appropriate category below and outline any marketing or pre-planning activity. | |
|  | **Comments** |
| Site is owned by or under option to a developer |  |
| Enquiries received |  |
| Site is being marketed |  |
| None / Not known |  |

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| **8. Utilities** | |
| Please tell us which of the following utilities are available to the site | |
| Mains water supply | Y / N / Unknown or uncertain |
| Mains sewerage | Y / N / Unknown or uncertain |
| Electrical supply | Y / N / Unknown or uncertain |
| Gas supply | Y / N / Unknown or uncertain |
| Landline telephone/broadband internet | Y / N / Unknown or uncertain |
| Other (please specify): |  |

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| **9. Availability Issues** | |
| Please tell us if there are any of the following constraints. If you answer yes, please provide details. | |
| Land in other ownership must be acquired to develop the site |  |
| Restrictive covenants exist |  |
| Current uses need to be relocated |  |
| Physical constraints (topography, trees, ecological features, other) |  |
| Public rights of way cross or adjoin the site |  |
| Contamination, known or suspected |  |
| Conservation Area/Listed Buildings on site or nearby |  |
| Flooding, river or ground / surface water |  |

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| **10. Timescale for Availability** | |
| Please indicate the approximate timescale for availability: | |
|  | **Comments** – with reference to your answer in question 5), please state what could be developed, and when. |
| Within 5 years |  |
| 5 - 10 years |  |
| 10 – 15 years |  |
| Beyond 15 years |  |

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| **11. Your data** |
| Thame Neighbourhood Plan Continuity Committee aims to encourage confidence in the plan making process. No representation will be accepted from any individual, company or organisation who does not supply full contact details.  Contact details for companies and public bodies, including organisations and local interest groups will not be withheld. For individuals, only basic information such as the surname and post town will be made publicly available. Thame Town Council’s data protection and privacy policies are available [here](https://www.thametowncouncil.gov.uk/data-protection/?highlight=privacy).  Comments and contributions to the revised Thame Neighbourhood Plan will be retained for a period not exceeding seven years from the date the neighbourhood plan is “made” by the local planning authority. Records around matters or sites that are deemed contentious may, however, be kept in perpetuity. This is in accordance with best practice in local government.  Private individuals recommending land for development should indicate below that they understand that their contact details may be shared with third parties appointed on behalf of the Thame Neighbourhood Plan Continuity Committee. This will be with the specific purpose of enabling any site(s) proposed to be evaluated:  I agree that my contact details can be used by Thame Town Council and their agents for work in connection with the site I am promoting.  Signed: ………………………………………………………….  Date: ……………………………………………………………. |

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| **12. Other Relevant Information** – Please use the space below to for additional information or further explanations on any of the topics covered in this form |  |  |
|  |
| **Signature**: ………………………………………………………………..  **Date**: .……………………………………………………………………... |