

Policy and Resources Committee

Date:	11 June 2013
Title:	Publication Scheme
Purpose of the Report:	To agree the revised Publication Scheme
Contact Officer:	Helen Stewart, Town Clerk

Background

The Freedom of Information Act 2000 requires town and parish councils to have a publication scheme, which gives the public information about how they are organised and structured; how they conduct their business; the decisions they have made; and what they do.

This council adopted the model publication scheme approved by the Information Commissioner, in July 2007.

Review

The Council's publication scheme has been revised and updated and is attached to this report. The content has no significant changes but aims to present the information more clearly and increase openness.

Risk Appraisal

There are no risks associated with revising and updating the Publication Scheme adopted in 2007.

Resource Appraisal

There are no resource implications.

Legal Power: The Freedom of Information Act 2000

Recommendation:

The Committee is recommended:

- i) ***To agree the revised Publication Scheme***