

**Culture Leisure and Recreation Service Priorities****Progress Report for 29 January 2013**

	Project	Level	Priority From	Objective	Progress
1	Asset Management	M	Annual Report 2010-11	Produce Management Plans for Town Council assets.	In progress
2	Green and Open Spaces	M	Annual Report 2010-11	Re-landscape amenity land at Brookside	Completed
3	Tree Management	M	Annual Report 2010-11	Undertake a tree survey and introduce a Tree Management Plan.	Software purchased, data being added to the system.
4	Fair	H	Committee Priority 2011-12	Renegotiate an agreement with the Showman's Guild for the two fairs.	12 month extension agreed.
5	Rugby Club	H	Committee Priority 2011-12	Support the Rugby Club as it develops plans for its 50 <sup>th</sup> anniversary in 2013.	Waiting for contact from Rugby Club for future working partnership proposals.
6	Christmas Lighting	M	Committee Priority 2011-12	Review the lease for the Christmas lights.	Start date Spring 2013.
7	Tidy Thame	M	Committee Priority 2011-12	Repeat the Tidy Thame Day and establish it as an annual event.	With Adam Buckland.
8	Christmas Event	H	Committee Priority 2011-12	Organise the Christmas Event for 2011.	Successfully organised.
9	Music in the Park	H	Committee Priority 2011-12	Establish a Committee with Terms of Reference to build on the success of the first year.	Completed
10	QEC Refurbishment	H	Committee Priority 2011-12	Manage the contract and complete the refurbishment.	Completed
11	Burial Space	M	Committee Priority 2011-12	Obtain change of use for the land. To develop action plan for handover to St Mary's.	Waiting for approval from the Environment Agency before submitting planning proposal.
12	Elms Park Gates	H	Committee Priority 2011-12	Re-align the gates.	Completed.
13	Elms Park Lighting	H	Annual Report 2010-11	Progress the installation of lighting at Elms Park.	Details and costs being obtained.
14	Skate Park	H	Committee Priority 2011-12	a) Develop a specification.	Working Group to take project forward.
15	SRRG Changing Rooms	M	Annual Report 2011-12	Review the use of the changing rooms at Southern Road Recreation Area.	Future use to be considered.
16	Farmer's Market	M	Annual Report 2010-11	Transfer management of Farmers' Market to traders (with support of Town Council).	Completed.
17	Youth Worker	H		To secure a grant to employ a youth worker until March 2012.	Youth Cafe proposal accepted for the project budget for 2012