

## THAME TOWN COUNCIL

Minutes of a Meeting of the Planning & Environment Committee held on 11 June 2013 at 6.30pm In the Upper Chamber, Thame Town Hall.

**Present:** Cllrs A Dite, N W Dixon, D W Dodds, H M Fickling (Chairman), V F Humphries, J Matelot Green (Deputy Mayor) and M Stiles

**Officers**

A Oughton, Committee Services Officer  
H Stewart, Town Clerk

### 1 Apologies for Absence

Apologies for absence were received from Cllrs Butler (Family), Lambert (Council Business), Laver (Family) and Welply (Holiday).

### 2 Declarations of Interest

There were no declarations of interest.

### 3 Public Participation

Mr Collinge spoke firstly with regard to planning application 9176 P13/S1362/FUL, a pre planning application meeting had taken place at which the members were generally happy in principle with the plans. The design of the two units took in policies contained in the Core Strategy and Neighbourhood Plan. There was no impact on neighbouring properties and each unit was of a good size with low density. Discussions had taken place with the County Council Highways Department who were happy with the access arrangements. SODC had suggested one amendment to the plans and this was currently being processed.

Mr Collinge also spoke with regard to planning application 9180 P13/S1491/HH the plans had been produced with some sensitivity linking the original barn conversion with the planned new extension. The property was positioned some way from any neighbouring properties and would therefore have little or no impact.

### 4 Minutes

The Minutes of the Planning & Environment Committee meetings held on 14 May 2013 and 21 May 2013 were confirmed as a correct record and signed by the Chairman.

### 5 Planning Applications

**9175 MASTERS COURT, CHURCH ROAD**  
**P13/S0969/FUL** Rebuild a free standing brick pier at the side of the entrance to the Booker Tate car park to match remaining.  
**RECOMMEND APPROVAL**

**9176 LAND ADJOINING CHESTNUT FARM, MORETON**  
**P13/S1362/FUL** Erection of two detached two-storey dwellings together with access, garaging and amenity space.  
**NO STRONG VIEWS**

- 9181**                      **LAND ADJOINING CHESTNUT FARM, MORETON**  
**P13/S1623/MPO**      Modification of existing section 52 agreements dated 1/9/1982 &  
30/11/1983 at the above site.  
**RECOMMEND APPROVAL**
- 9177**                      **40 YOUENS DRIVE**  
**P13/S1090/HH**      Conversion of garage space to enlarge kitchen.  
**RECOMMEND APPROVAL**
- 9179**                      **THE OLD BAKERY, 73 HIGH STREET**  
**P13/S1146/LB**      To add secondary glazing to those windows that do not have it already.  
**RECOMMEND APPROVAL**
- 9180**                      **MORETON FARM BARN, MORETON**  
**P13/S1491/HH**      Erection of single storey extension.  
**RECOMMEND APPROVAL**
- 9182**                      **5 CHILTERN GROVE**  
**P13/S1531/HH**      Part two storey and part single storey side and rear extensions.  
**RECOMMEND APPROVAL**
- 9184**                      **LAND OFF JANE MORBEY ROAD**  
**P13/S1481/O**      Outline application for erection of 18 dwellings with parking, access and  
amenity space.  
**RECOMMEND APPROVAL**
- 9185**                      **2 CUTTLE BROOK GARDENS**  
**P13/S1438/HH**      Removal of existing porch. Erection of new single storey front and side  
extensions.  
**RECOMMEND APPROVAL**
- 9186**                      **THAME SPORTS CLUB, CHILTERN GROVE**  
**P13/S1363/FUL**      Addition of floodlighting to courts 4-6.  
**RECOMMEND APPROVAL**

## **6 Lawful Development (For Information)**

- 9178**                      **13 COOMBE HILL CRESCENT**  
**P13/S1433/LDP**      Single storey rear and side extensions  
The application for Lawful Development was noted.
- 9183**                      **LAND REAR OF 10 CHALGROVE ROAD**  
**P13/S1521/LDP**      Certificate of lawfulness for proposed change of use from public amenity  
land to private garden and erection of 1.75m fence.  
The application for Lawful Development was noted.

## **7 Planning Performance Agreement (PPA)**

This was the first time the Town Council had been asked to enter into a Planning Performance Agreement setting out the principles by which a development would be approved. The

Agreement will ensure work is carried out in a professional way and meetings convened in a timely manner.

**RESOLVED:**

- i) That the Town Council enter into a Planning Performance Agreement.*
- ii) That delegated power be given to the Town Clerk to agree the final draft.*

**8 Tidy Thame Day**

Due to a successful grant application by the Tidy Thame Group Cllr Stiles withdrew the motion put to Full Council to consider funding of £500 for provision of a skip and publicity for the Tidy Thame Day in 2014.

**9 Dog Bins**

Following discussion it was agreed that the Town Clerk would contact the collection service and arrange a site visit to the two proposed locations on the Phoenix Trail, at Moreton Lane and Coombe Hill Crescent.

**RESOLVED:**

- i) That two additional dog bins be located on the Phoenix Trail at Moreton Lane and Coombe Hill Crescent subject to agreement with the collection service.*

**10 Conservation Area Advisory Committee (CAAC)**

The minutes of the meeting held on 6 June 2013 were noted.

**11 Reports from Town Council Representatives**

- a) Transport Representative – Cllr Stiles – nothing to report.

The meeting concluded at 7.08pm

Signed .....  
Chairman, 2 July 2013