

## THAME TOWN COUNCIL

Minutes of a Meeting of the Planning & Environment Committee held on 21 May 2013 at 6.30pm In the Upper Chamber, Thame Town Hall

**Present:** Cllrs D G Butler, A Dite, N W Dixon, D W Dodds, H M Fickling (Chairman), P Lambert (Town Mayor), D A Laver, J Matelot Green (Deputy Mayor) and M Welply (Vice Chairman)

**Officers**

Mrs Pinnells, Community Services Manager  
Mrs Robinson, Office Administration Manager

The Chairman opened the meeting by thanking Cllr Butler for the many years he had chaired the Planning & Environment Committee.

### 1 Apologies for Absence

Apologies for absence were received from Cllr Humphries (Holiday), Cllr Stiles (Holiday) and Mrs Stewart, Town Clerk.

### 2 Declarations of Interest

There were no declarations of interest.

### 3 Public Participation

There were no applications to address the Committee.

### 4 Minutes

The Minutes of the Planning & Environment Committee meeting held on 30 April 2013 were confirmed as a correct record and signed by the Chairman.

### 5 Planning Applications

**9169**                      **16 TOWERSEY DRIVE**  
**P13/S1124/HH**      Infill extension and re-development of rear of garage, two storey extension above, forward garage extension with open porch to side.  
**RECOMMEND APPROVAL**

**9170**                      **48 CEDAR CRESCENT**  
**P13/S0626/HH**      Removal of existing garage and carport and erection of single storey extension. Change flat roof to pitched on existing rear extension. Erection of detached garage.  
**RECOMMEND APPROVAL**

**9171**                      **10 MITCHELL CLOSE**  
**P13/S1196/HH**      Carport attached to the existing garage and garden room to rear.  
**RECOMMEND APPROVAL**  
**Comment: Subject to the protection of the mature beech tree.**

**9172**                    **20 PARK STREET**  
**P13/S1183/HH**        Updating and extending existing single storey rear extension and addition of traditional style first floor rear extension, with infill side extension and reinstating traditional style timber doors to front access to the street.  
**RECOMMEND APPROVAL**

**9174**                    **11 GOFFE CLOSE**  
**P13/S1299/HH**        Proposed first floor front extension.  
**RECOMMEND APPROVAL**

**6 Lawful Development (for Information)**

**9173**                    **4 COTMORE GARDENS**  
**P13/S1360/LDP**        Dormer roof extension to rear elevation and insertion of rooflights to the front elevation.  
The committee noted the application for Lawful Development.

**7 Conservation Area Advisory Committee (CAAC)**

The minutes of the meeting held on 15 May 2013 were noted.

**8 Reports from Town Council Representatives**

a) Transport Representative – Cllr Stiles was not present – no report received.

The meeting concluded at 7.05pm

Signed .....  
Chairman, 11 June 2013