

Culture, Leisure & Recreation Committee

Date:	19 March 2013
Title:	Elms Park Lighting
Purpose of the Report:	Update the Committee on the progress of the scheme
Contact Officer:	Rob Goss Project Officer

Background

The CLR committee approved the proposed lighting installation in Elms Park at the meeting on 30 June 2009. A TOE grant was applied for however unfortunately this was unsuccessful. The scheme was put on hold due to lack of budget and other projects.



Thame Town Council must manage the supply and installation of the lighting columns.




Oxfordshire (OCC) Highways will take over the maintenance, and will cover all costs including insurance and electricity once the lighting is installed. In order for OCC to agree to this the specification of the scheme must meet their specification.

SODC Planning and Conservation Officer has been informed of the project and did show preference toward a 'Windsor lantern' type of light. The OCC highways do not require planning permissions, due to highway rights.

1. Supply of the lighting units:

As preferred supplier of OCC Highway's SEE Contracting have been recommended to supply the lighting columns. Once the preferred design has been agreed by Council a further round of tendering will be carried out to ensure the best price is achieved. Costs are for the supply and installation of the lights and columns only. Schemes (bollard and Thorn lighting types) would not be supported by OCC Highways.

		<p>Type 3 Lighting Column A standard column for lighting open spaces that meets highway specification. Details are:</p> <ul style="list-style-type: none"> • 6 x 5m units • Waters embellishment kit added to match lantern style and improve appearance. • Finished in black <p>The lighting column is universal and a choice of lantern style can be selected.</p>
<p>'Waters' Embellishment kit</p>	<p>Photo of similar lighting column</p>	
<p>Choice of lantern and cost of installation of units</p>		

		
<p>Scheme using Ely Lamp</p> <ul style="list-style-type: none"> • Original lamp design that went to committee in 2009 • Recommended by Highways engineer as being highways preferred option representing best value. 	<p>Scheme using Windsor Lamp</p> <ul style="list-style-type: none"> • Conservation Officer Preferred Option 	<p>Scheme using Windsor Lamp with cast base</p> <ul style="list-style-type: none"> • Similar look to the Windsor lamp however is more stable and not prone to ‘hanging’ type vandal damage.
<p style="text-align: right;">£10,627</p>	<p style="text-align: right;">£10,800</p>	<p style="text-align: right;">£10,800</p>
<p>2. Ground works Contractor to carry out trenching works</p> <p>As the park is the property of the Town Council, an element of the work that does not need to be carried by the National Distribution Operator (NDO) is the ground work element. When a cost was obtained for this element of the work in 2009 the trenching element of the works being carried out by the NDO was £17,220. To reduce this cost alternative contractors have been approached to carry out this work. This includes installing all ductwork and draw cords ready for UK Power Networks to make the final connections and reinstatement works all to OCC specification. Two contractors were approached to tender for this element of the works:</p>		
<p>Choice of ground work contractor</p>		
<p>D. Colinswood Groundwork's Ltd</p> <ul style="list-style-type: none"> • Although significantly less in value, the company was unable to carry out the element of work involving carrying out the saw cutting. If carried out by this contractor the cost of UK Power Networks carrying out the element would be an additional £1722. • References of similar works were not available. <p style="text-align: right;">£2700</p>	<p>Drayton Construction</p> <ul style="list-style-type: none"> • Proven track record in carrying out similar projects around the County. • Able to carry out all requirements including saw cutting the tarmac at the park entrance. <p style="text-align: right;">£5000 (TBC)</p>	
<p>3. Connection of the lights</p> <p>UK Power Networks is the NDO that covers the Thame area and as such is the only company that can carry out the final connections into the power network. An unmetered Supply has been agreed by OCC meaning no meter is needed. The element of work would be the connections between and into the lights, as well as the connection into the main network which would involve road works on Park Street.</p> <p>A street works licence would be sought by the contractor.</p> <p style="text-align: right;">£11,967</p>		
<p>Utility Survey (28 days) – As good practice a utility plan of the area will be commissioned prior to any works occurring. This will indicate the locations of underground services.</p>	<p style="text-align: right;">£140</p>	

Funding Sources

Organisaton	Description	Available Funding
Music In the Park	Annual TTC event aiming to raise monies for schemes specifically for Elms Park Improvement works. The group requires pump prime funding for the event but have the following budget.	£1721
Heritage Lottery Fund (Our Heritage) OR	Although Elms Park is in conservation area it's difficult to match it specifically to any outcomes of the scheme.	£10 – £100K (No closing Date)
The Big Lottery (awards for all)	The project fits well as an outcome of the grant is 'An improved rural and urban environment which communities are able to better access and enjoy'.	£300 – 10K (No Closing Date)

Risk Assessment

Risk	Assessment
Damage to the columns	OCC legally obliged to maintain the public highway once the scheme is handed over to them
Injury to third parties/individuals	Covered by OCC insurance policy once scheme handed over
Legal liability	Covered by OCC insurance policy once scheme handed over

Legal Powers Parish Councils Act 1957 s3

Action

The Committee is asked:

- i) **To decide which option to pursue, the officer recommendation is:**

Windsor Lamp - Cast type	£10,800
Drayton Construction to carry out Groundwork's	£5,000
UK Power Networks work	£11,967
Utility Survey	<u>£140</u>
Total	£27,907
- ii) **To approach the Friends of Elms Parks for funding to the value of £1721.**
- iii) **Apply to the Big Lottery Fund for a grant of 10K**