

## Culture, Leisure & Recreation Committee

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<b>Date:</b>	<b>3 December 2013</b>
<b>Title:</b>	<b>Town Awards</b>
<b>Purpose of the Report:</b>	<b>To the awards and agree the categories for 2014</b>
<b>Contact Officer:</b>	<b>Cassie Pinnells, Community Services Manager</b>

### Background

The Town Awards were introduced to not only recognise those within the parish who have made an outstanding contribution but also to promote the whole ethos of community involvement. The first awards were presented at the Civic Reception in 2009.

People who live or work in the town are invited to nominate a person worthy of receiving an award by completing a nomination form. A panel made up of representatives from local businesses, churches, schools, the CAB, emergency services, the community and sports clubs then consider the nominations received and decide on a winner for each category.

Since 2009 the presentation of the Awards has become an annual event, incorporated into the Civic Reception in July. Over time small changes have been made to the categories and this year awards were presented for; Lifetime Achievement, Person of Courage, Sporting Achievement, Voluntary Individual of the Year, Service with a Smile and Young Achiever.

### Awards Panel 2014

Attached as Appendix 1 are the Terms of Reference for the Town Awards Panel. The Committee is asked to consider and approve these terms of reference for 2014.

### Resource Appraisal

There is no budget allocations but provision for the following is required and will be included in the budget estimates for 2014-15.

Purchase of 6 awards	£300
Engraving	£100
Advertising and printing	£500
<b>Total</b>	<b>£900</b>

**Risk Appraisal:** There are no significant risks to the Council identified with this report.

**Legal Powers:** The Local Government Act 1972 Section 111

**Neighbourhood Plan Objectives:** No specific objectives identified.

### Recommendation

- i) To approve the Terms of Reference for the Awards Panel*
- ii) To agree the award categories for 2014*