

## Community, Leisure & Recreation Committee

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<b>Date:</b>	<b>6 February 2018</b>
<b>Title:</b>	<b>World War One 2018 Commemorations</b>
<b>Contact Officer:</b>	<b>Cassie Pinnells, Community Services Manager</b>

### Purpose of the Report

1. To consider technical enhancements to the Sunday 11 November 2018 Remembrance Service.

### Background

2. As agreed at the CLR Meeting on 11 February 2014 for the Commemoration of the First World War, Thame Town Council worked with the Scouts and Sustrans to plant poppy seeds along the Phoenix Trail. Specifically designed carpet bedding was displayed within the raised flower beds at the Memorial Gardens during 2014. However, funding disappointments prevented the Modern Day Display exhibition coming to fruition.
3. Community Groups and members of the public were invited to a meeting on 21 November 2017 to co-ordinate ideas; and give updates on projects or events being planned to commemorate the centenary of the Armistice Day in November 2018. Ideas raised for investigations were:- a musical concert; poppy displays in windows of each house where a serviceman lived; cream tea event; plans that Thame Remembers Project are working on.
4. These suggestions are currently being formulated by various groups to implement over the months leading up to the Armistice weekend. Thame Town Council will provide a platform via the website to enable a collective information page on what is going on in the town.
5. At the meeting it was also suggested that a temporary display screen is placed at the Memorial Gardens to display the service sheet information, enable residents to watch the wreaths being laid and to display the names of the fallen from the investigations that Thame Remembers have undertaken.
6. Officers are currently working on operational requirements for the Remembrance Service in the morning and on joining in the national tribute of the "Battles Over" beacon lighting event within the Memorial Gardens in the evening.

### Screen Proposal for Sunday 11 November 2018

7. Investigations have been undertaken to provide a temporary display screen as suggested. An example of possible display content can be seen via the link <https://youtu.be/qADkUeJ0amA>. Personnel, event equipment and three cameras would be placed sensitively to prevent any intrusion. Estimated costs are in the region of £3,790 as explained on Appendix A attached to this report.

8. Further operational requirements will be progressed if the Council approve in principle to the additional costs as other permissions would be required from immediate neighbours to the Memorial Gardens.

### **Resource Appraisal**

9. The budget for Remembrance 2018 has been increased to £5,000 to cover the two agreed / enhanced events of the Remembrance Service and Beacon Lighting. This £5,000 cost is already accounted for as follows.
10. Remembrance Service estimated expenditure, including band, bugler, printing commemorative Remembrance Booklet (2000 copies), and carpet bedding display within the raised area. Costs are approximately £2,750. This has not incorporated a one off cost of £3,790 for additional display equipment.
11. Beacon Lighting requirements including bugler, entertainment, staging and contingency for operational requirements. i.e. road closures. Costs are approximately £2,250.

### **Risk Assessment**

12. Appropriate insurances and permissions would be required if the committee look favorably on the proposal. The display screen would only be used for 2018 as part of the commemorations but may increase public expectation for future years.

**Legal Powers:** Local Government Act 1972, section 145

### **Recommendation:**

- i) To consider further funding of £3,790 from General Reserves, to enable a temporary large screen at the Memorial Gardens for the 2018 Service of Remembrance, subject to permissions being obtained.*