

## THAME TOWN COUNCIL

Minutes of a Meeting of the Planning & Environment Committee held on 28 November 2017 at 6.30pm In the Upper Chamber, Thame Town Hall.

**Present:** Cllrs B Austin, D Bretherton (Deputy Chairman), M Deacock, D Dodds, L Emery (Deputy Mayor), H Fickling (Chairman), A Midwinter and T Wyse (Town Mayor)

**Officers**

G Markland, Neighbourhood Plan Continuity Officer  
A Oughton, Committee Services Officer

### 1 Apologies for Absence

Apologies for absence were received from Cllrs Cowell (Holiday), Jones (Holiday) and Stiles (Holiday).

### 2 Declarations of Interest and Dispensations

Cllr Fickling declared an interest in item 9d. - 1 Seven Acres as the architect for the scheme.

### 3 Public Participation and Public Questions

There was no public participation.

### 4 Minutes

The Minutes of the meeting held on 7 November 2017 were confirmed as a correct record and signed by the Chairman.

### 5 Planning Applications

**9885 AUSTINS OF THAME LTD, 104 HIGH STREET**  
**P17/S3541/LB Amendment No. 1**

Retrospective: Repaint store front and install new signs, frontage is currently black, all window frames, fascia, doors are to be repainted to match RAL 6005 Green, 5mm foamex letters are to be installed to the fascia area in white no reflective finish. A traditional style hanging sign to be installed above the fascia level, folded aluminium trays in RAL 6005 with white vinyl to each face mounted to a traditional style aluminium bracket (as amended by plans received 9.11.17 showing timber hanging sign).

**RECOMMEND APPROVAL**

**Subject to no objection from the District Conservation Officer**

Neighbourhood Plan Policies: WS2, WS7, ESDQ15, ESDQ16, ESDQ17, ESDQ20  
SODC Local Plan Policies: CON3, CON5, CON7, CON8, D1, TC8, AD1  
Core Strategy Policies: CSQ3, CSEM1, CSEM4, CST1, CSEN3

**9886 AUSTINS OF THAME LTD, 104 HIGH STREET**  
**P17/S3542/A Amendment No. 1**

Retrospective: 1 Fascia sign, 1 hanging sign (as amended by plans received 9.11.17 showing timber hanging sign).

**RECOMMEND APPROVAL**

**Subject to no objection from the District Conservation Officer**

Neighbourhood Plan Policies: WS2, WS7, ESDQ15, ESDQ16, ESDQ17, ESDQ20  
SODC Local Plan Policies: CON3, CON5, CON7, CON8, D1, TC8, AD1  
Core Strategy Policies: CSQ3, CSEM1, CSEM4, CST1, CSEN3

9897  
P17/S3764/A

**HOLLAND GREEN LTD, 13 UPPER HIGH STREET**

Erection of hanging sign on the front façade of the building.

**RECOMMEND APPROVAL**

**Subject to no objection from the District Conservation Officer**

Neighbourhood Plan Policies: WS2, WS7, ESDQ15, ESDQ16, ESDQ17, ESDQ20  
SODC Local Plan Policies: CON3, CON5, CON7, CON8, D1, TC8, AD1  
Core Strategy Policies: CSQ3, CSEM1, CSEM4, CST1, CSEN3

9898  
P17/S3765/LB

**HOLLAND GREEN LTD, 13 UPPER HIGH STREET**

Erection of hanging sign on the front façade of the building.

**RECOMMEND APPROVAL**

**Subject to no objection from the District Conservation Officer**

Neighbourhood Plan Policies: WS2, WS7, ESDQ15, ESDQ16, ESDQ17, ESDQ20  
SODC Local Plan Policies: CON3, CON5, CON7, CON8, D1, TC8, AD1  
Core Strategy Policies: CSQ3, CSEM1, CSEM4, CST1, CSEN3

9899  
P17/S3983/HH

**22 WHITTLE ROAD**

First floor extension.

**RECOMMEND REFUSAL**

1. **Inadequate parking provision, the three spaces shown on the plan are not achievable.**

**Comment:** The Committee noted that this is a retrospective application. Should the planning application be granted the following conditions should be applied:

1. The use of the garage and the additional bedroom, which must remain as a bedroom, be ancillary to the dwelling in perpetuity.
2. The use of the garage remains as such and not converted to living accommodation without obtaining further permission to ensure adequate parking provision for the size of the dwelling is maintained.

9901  
P17/S4074/HH

**42 YOUENS DRIVE**

Proposed single storey rear extension, alterations to window and door openings in rear elevation and retrospective planning approval for part garage conversion. Form additional parking space.

**RECOMMEND APPROVAL**

**Comment:** The Committee regretted the loss of the garage for its original purpose.

Neighbourhood Plan Policies: ESDQ16, ESDQ19, ESDQ28, ESDQ29  
SODC Local Plan Policies: G6, D1, D2, D4, H13  
Core Strategy Policies: CSQ3

9902  
P17/S4044/HH

**25 HIGH STREET**

Rear single storey extension.

**RECOMMEND APPROVAL**

**Subject to no objection from the District Conservation Officer**

Neighbourhood Plan Policies: ESDQ15, ESDQ16, ESDQ17, ESDQ20, ESDQ28  
SODC Local Plan Policies: G6, CON3, CON5, CON7, D1, D4, H13  
Core Strategy Policies: CSQ3, CSEN3,

6 P17/S3921/T28- Installation of 1x DSLAM equipment cabinet  
PCP010 – Southern Road OPP 63 Southern Road

The installation of 1x DSLAM equipment cabinet olive green, the dimensions of which are: Height 1600mm x Length 1200mm x Depth 450mm.

After some discussion it was agreed that the Town Council write to express concern regarding the location of the cabinet. Reassurance should be sought that the installation of the cabinet would not reduce the width of the footpath so much as to restrict families with buggies or residents with mobility problems who use scooters and walking aids from using the footpath.

**7 SODC Planning Committee Notification – P17/S2210/FUL  
Land Adj, to Park Meadow Cottage, Thame Park Road**

The Neighbourhood Plan Continuity Officer called for a volunteer to attend the District Planning Committee meeting with him tomorrow evening to present the Town Council's case for recommending refusal.

Cllr Emery volunteered to attend the meeting.

**8 Reports from Town Council Representatives**

- a) Transport Representative – Cllr Stiles had given her apologies and circulated a report. Cllr Bretherton expressed disappointment at the County Council's decision with regard to the new route of the X8/280. Cllr Austin suggested that Mr Phil Kirk, former director of the Oxford Bus Company and Thame resident is contacted. His experience and contacts would be valuable and may help in drawing up the consultancy specification.

**9 For Information**

The items for information were noted.

The meeting concluded at 7.11pm

Signed .....  
Chairman, 19 December 2017