

**Personnel Committee**

---

<b>Date:</b>	<b>31 October 2017</b>
<b>Title:</b>	<b>Work Experience Policy</b>
<b>Contact Officer:</b>	<b>Graham Hunt, Town Clerk</b>

**Purpose of this Report**

1. To provide background to the proposed Work Experience Policy as presented for adoption.

**Background**

2. Any requests for work experience are currently considered on a case by case basis.
3. It would help ensure consistency if all such requests were considered in line with a policy.
4. A new Work Experience Policy based on one known to be in practical use elsewhere has been drafted.

**Action Required:**

5. To adopt the new Work Experience Policy.