

Full Council

Date:	25 February 2014
Title:	Health & Safety
Purpose of the Report:	To approve the signing of the Health & Safety Policy Statement
Contact Officer:	Morag Robinson, Office Administration Manager

Background

The Health & Safety contract was awarded to Ellis Whittam in October 2012 in conjunction with the HR contract.

Ellis Whittam acts as the Council's consultant on all health and safety matters and will act as the Competent Person as required by Regulation 7 of the Management of Health and Safety at Work Regulations 1999. Two site visits take place each year with an annual Safety Action Plan being produced. To reinforce the contract in place the Health and Safety Policy Statement which is attached to this report is required to be signed by the Town Clerk and the Town Mayor.

Risk Assessment

The current contract in place offers legal protection from health and safety litigation.

Resource Appraisal

The cost of the contract is covered within current budgetary expenditure.

Legal Powers: Local Government Act 1972 s 135

Recommendation that:

- i) The Health and Safety Policy Statement be signed by the Town Mayor and Clerk.***