

Culture, Leisure & Recreation Committee

Date:	11 February 2014
Title:	Elms Park Lighting
Purpose of the Report:	To receive a progress report and approve the additional expenditure
Contact Officer:	Helen Stewart, Town Clerk

Background

The lighting scheme for Elms Park was approved in 2013 and following all approvals being acquired the orders were placed with a completion date scheduled for the end of April.

During the final discussions on the project a couple of clarifications were necessary. The columns had to be hinged if the maintenance of them was to be taken on by the County Council's Highways contractor. This is because the company will not use a vehicle in the park without hard standing access to all lighting columns; a hinged column allows maintenance from ground level. The hinged column on the Windsor type design does not have the same level of detail as the none hinged and this reduces the cost of the columns by £510.

However, when the orders were finally placed the connection quote was outside of the held price period. This was revised to £1,231 on the original price resulting in an overall increase of £721 in the total project costs. This will, with the approval of Full Council, be debited from the Capital Rolling Fund as essential expenditure enabling the contract to be placed.

Resource Appraisal

		Approved	Final
1.	Utility Survey	£140	£140
2.	Ground Works: Installation of ductwork and draw cords ready for UK Power Networks to make the final connections and reinstatement works to OCC specification. Works scheduled to last for one w/c 14 April 2014	£5,000	£5,000
3.	Installation of Lights: Supply, installation and final connection of 6 street lights using abacus type base hinged columns with Windsor Street cast base lamp. Order placed with installation estimated w/c 7 April 2014	£10,800	£10,290
4.	Connection: Supply and connecting to an unmetered supply. Costs include off site trenches up to the site boundary.	£11,967	£13,198
	Total Cost	£27,907	£28,628

Risk Assessment

Risk		Actions Taken to Mitigate the Risk
1.	Liability for any injury or damage during installation.	The companies providing the work will be required to produce evidence of public liability insurance and risk appraisals before commencing.
2.	Providing the resources to maintain and manage the lights to an acceptable public highways standard.	Ensuring that Oxfordshire County Council's Street Lighting department approved all aspects of the scheme, OCC will take on the management and maintenance responsibilities as part of the highway.

Legal Powers: Parish Councils Act 1957 s3.

Recommendation that:

- i) The additional £730 be approved as essential expenditure.*
- ii) Full Council is informed of the additional requirement from the Capital Rolling Fund.*