

Policy & Resources Committee

Date:	7 February 2017
Title:	Health and Safety Visit Outcomes
Contact Officer:	Morag Robinson, Office Administration Manager

Purpose of the Report

1. To note the General Risk Assessment Report and the Safety Action Plan.

Background

2. The Health and Safety Consultant carried out her second annual inspection as part of our three year contract with Ellis Whittam on 11 January 2017 and undertook site visits to the Town Hall, Maintenance Depot and Southern Road Recreational Ground (SRRG) as part of her visit.
3. As a result the Council has now received the General Risk Assessment Report (Appendix 1) and the Safety Action Plan (Appendix 2) which details all aspects of her visit and offers guidance to undertake the recommendations as specified within the documents.
4. The Health and Safety Consultant acknowledges that there are a number of robust practices in place, which the Management Team oversees to ensure that high standards continue to be achieved as reflected in the number of priority actions raised.
5. The Executive Summary on page 5 of the General Risk Assessment Report identifies the Priority Area Actions:

	Priority 1 Immediate Action Required	Priority 2 Short term Action Required	Priority 3 Medium Term Action Required	Priority 4 Longer Term Action Required	Priority 5 Review as Part of Business Plan
2016 - 17	0	2	18	4	0
2015 - 16	0	4	30	6	0

Resource Appraisal

6. There may be a cost to undertake the remedial works/actions identified but these will be reported to Council if they cannot be undertaken within current budgets.

Risk Assessment

7. The Council will not be adhering to current Health and Safety legislation if a General Risk Assessment is not undertaken.

Legal Powers: Local Government Act 1972 s 111
: Management of Health & Safety at Work Regulations 1999

Recommendation:

It is recommended that:

- The General Risk Assessment Report and the Safety Action Plan be noted.***