

Policy & Resources Committee

Date:	16 February 2016
Title:	Health and Safety Remedial Works
Contact Officer:	Morag Robinson, Office Administration Manager

Purpose of the Report

1. To approve the expenditure with regard to the remedial works required following the Legionella, Asbestos and Fixed Electrical Wire Test of the Town Hall and Southern Road Recreational Ground (SRRG).

Background

2. Following the Health and Safety audit on 29 September 2015, it was noted at the Policy and Resources Committee meeting that under Financial Regulation 4.5, the Town Clerk was authorised to execute emergency expenditure to undertake a fixed electrical wire test of the Town Hall, an Asbestos survey of the Town Hall and SRRG and a Legionella assessment of SRRG.
3. This work has now been carried out (and extended to include Legionella assessment of the Town Hall). A number of recommendations have been made within the reports received which have to be actioned in a reasonable timescale. These reports are available to Councillors for information.
4. As a result the Council may overspend its allocated budgets to undertake the remedial works required to meet current Health and Safety requirements.

Resource Appraisal

5. The cost to undertake the remedial Legionella work (approximately £300) and Asbestos work (approximately £1000 – further quotations being sought) will be covered within the current Training and Maintenance budgets.
6. The cost to undertake the remedial work at the Town Hall of up to £4,190 (further quotations being sought) as a result of the Electrical Fixed Wire Test will cause an over spend in budget unless a phased approach is taken to undertake this work.

Risk Assessment

7. The Council will not be compliant in regard to Health and Safety Legislation if it does not undertake the remedial works in a timely manner.

Legal Powers: Local Government Act 1972 s 133

Recommendation:

It is recommended that:

- i) The expenditure with regard to the remedial works required following the Legionella, Asbestos and Fixed Electrical Wire Test of the Town Hall and SRRG be approved with any excess over budget being allocated from General Reserves.***