

Policy & Resources Committee

Date:	16 February 2016
Title:	Health and Safety Visit Outcomes
Contact Officer:	Morag Robinson, Office Administration Manager

Purpose of the Report

1. To note the General Risk Assessment Report and the Safety Action Plan.

Background

2. On 21 July 2015 the Policy and Resources Committee agreed to appoint Ellis Whittam to undertake the three year Health and Safety contract
3. The Health and Safety Consultant carried out her first inspection on 26 November 2015 and undertook site visits to the Town Hall, Maintenance Depot and Southern Road Recreational Ground (SRRG) as part of her visit.
4. As a result the Council has now received the General Risk Assessment Report (Appendix1) and the Safety Action Plan (Appendix 2) which details all aspects of her visit and offers guidance to undertake the recommendations as specified within the documents.
5. The suggested completion dates within the Safety Action Plan which has been extracted from the General Risk Assessment Report, have been updated to reflect more reasonable targets as there was a delay in the documents being received from the Health and Safety Advisor.

Resource Appraisal

6. There may be a cost to undertake the remedial works but these will be reported to Council if they cannot be undertaken within current budgets.

Risk Assessment

7. The Council will not be adhering to current Health and Safety legislation if a General Risk Assessment is not undertaken.

Legal Powers: Local Government Act 1972 s 111

Recommendation:

It is recommended that:

- i) The General Risk Assessment Report and the Safety Action Plan be noted.***