

## Policy & Resources Committee

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| <b>Date:</b>            | <b>16 February 2016</b>                              |
| <b>Title:</b>           | <b>Anti-Fraud and Corruption Policy</b>              |
| <b>Contact Officer:</b> | <b>Morag Robinson, Office Administration Manager</b> |

### **Purpose of Report**

1. To adopt the Anti-Fraud and Corruption Policy which will minimise the opportunity for fraud and corruption.

### **Background**

2. In administering its responsibilities the Town Council aims to prevent fraud and corruption whether it is attempted by someone who is not part of the council, or from within the council, by an employee or a Member.
3. The Council is committed to an effective Anti-Fraud and Corruption Policy designed to promote high ethical standards, encourage prevention and promote detection.
4. The Town Clerk/RFO has a statutory responsibility to advise the Council on the legality of its decisions and to ensure that its actions do not give rise to illegality or maladministration.
5. It is essential for employees to follow the approved policies and procedures to demonstrate that the Council is acting in an open and transparent manner.
6. Officers have reviewed the policy, last adopted in 2011, and updated as relevant.

### **Resource Appraisal**

7. There are no financial implications

### **Risk Assessment**

8. The Anti-fraud and Corruption Policy assists the Council in acting in an open and transparent manner and will minimise the opportunity for fraud and corruption.

**Legal Powers:** Local Government Act 1972 s 111

### **Recommendation**

***It is recommended that:***

- i) The Anti-fraud and Corruption Policy be adopted.***